

Maryland Marching Band Association

Charter Members:

*Chopticon, Brittney Lynn
Linganore, Kevin Lloyd
Old Mill, Erick Von Sas
Paint Branch, Greg Casement
Quince Orchard, Eric Fiero
Urbana, Mike Harrison
Westminster, Brian Frazier
Judging Coordinator, Jim Shade
Judging Coordinator, Steve Hartman*

I. Name, Address, Status

- A. The name of the organization shall be the Maryland Marching Band Association, also known as MMBA.
- B. The address of the organization shall be: P.O. Box 239, Burtonsville, MD 20688.
- C. The organization is seeking 501(c)3 status.

II. Purpose/Philosophy

- A. To provide a competitive marching band circuit that is open to all high school bands in the state of Maryland.
- B. To provide superior, qualified adjudicators to provide educational effective feedback to directors and students.

III. Duties: The duties of MMBA will include:

- A. MMBA shall appoint the following: MMBA Judging Coordinator and administration to preside over MMBA.
- B. Help promote and enlarge both the membership and scope of the organization.
- C. Host the MMBA State Championships.
- D. Make available an annual report of all functions of MMBA

IV. Membership

- A. Membership will be open to all high school marching bands, both public and private, across the state of Maryland.

V. Administrative Positions

- A. MMBA Judging Coordinator
 - a. Maintain roster of qualified MMBA judges for each season/caption .
 - b. Assist with training of prospective judges.
 - c. Assist with judges clinic.
 - d. Schedule MMBA judges to MMBA events .
- B. Event Coordinators
 - a. Manage competition logistics on-site.
 - b. Coordinate awards ceremonies following events.

- C. Competition Suite Administrator
 - a. Manage all aspects of competition scheduling and adjudication via Competition Suite Application.
- D. Education Coordinator
 - a. Work with Executive Board and Judging Coordinator to develop and implement educational offerings for students, directors, and staff through MMBA.
- E. Website Manager
 - a. Manage and maintain the MMBA website.
 - b. Update weekly during the season.

VI. Executive Board

- A. Elections shall be held every year with President, Vice President, Treasurer, and Secretary serving a two year term and Members-at-Large serving a one year term. President and Secretary will be elected in even years and Treasurer and Vice President will be elected in odd years. Executive Board positions should be filled with current band directors or music educators within the state of Maryland when possible.
- B. President - It shall be the duty of the President to:
 - a. Preside at all meetings of the organization and to see that the By-laws are properly enforced in all deliberations of the organization.
 - b. Conduct an audit of the current year's records by the final annual meeting of the Board.
 - c. The President will serve as the liaison between the organization and the Judging Coordinator.
- B. Vice-President - It shall be the duty of the Vice-President to:
 - a. Act in the role of president in the president's absence.
 - b. Management membership data, including but not limited to host contracts, registration documents, etc.
- C. Secretary - It shall be the duty of the Secretary to:
 - a. Keep an accurate record of the meetings of the Association.
 - b. General communication to and between membership.
- D. Treasurer - It shall be the duty of the Treasurer to:
 - a. keep the accounts of the organization and to collect all monies due the organization and deposit such funds in a bank designated by the Board.
 - b. The treasurer is authorized to:
 - i. Expend such funds as are necessary in payment of the expenses of the organization and to keep accurate records of the same.
 - ii. Reimburse the band director for any purchase within the scope of the annual budget, for which receipts or proof of purchase are provided.
 - iii. Upon verbal approval by the President, reimburse board members, administrative staff, or host schools for any purchase within the scope of the annual budget, for which receipts or proof of purchase are provided.
 - c. The Treasurer shall also keep an accurate record of all monies received keeping record of the same
 - d. The Treasurer shall provide a Treasurer's report at each meeting that includes the balances of student personal accounts as well as any information the treasurer deems necessary to report.
 - e. The Treasurer will reconcile our bank accounts each month.
 - f. The Treasurer shall provide an accurate monthly ledger of the band's general fund.
- E. Members-at-Large (up to 5)

- a. Will advise on all matters related to the management of the organization.
- b. Act as liaisons to members/directors.
- c. Will vote on all matters as a member of the executive board.

VII. Membership Meetings:

- A. Executive Board Meetings will take place remotely or in person a minimum of four times a year.
- B. General Membership Meetings will take place remotely or in person a minimum of twice a year.

VIII. Schedule Of MMBA Events:

- A. The Executive Board will determine the dates and locations of each competition.
 - a. Eligible Host Directors will be given the opportunity to give input in the spring
 - i. In order to become an Eligible Host Director, their band must have been an active participant in the previous season.
- B. State Championships
 - a. Will be held as close to the end of the season as possible at the largest available venue in the state.

IX. Dues:

- A. Membership organizations may be charged annual dues for participation, but only to offset annual expenses as needed.
- B. Any dues charged to the membership will be announced by July 1 of the competition year.

X. Championship Eligibility:

- A. Any scholastic Marching band representing a single school in Maryland is eligible to compete in state championships.
- B. The executive board retains the right to establish prerequisite participation requirements in MMBA events prior to Championships.
- C. In the event that the State Championship capacity is limited, participation will be limited to groups competing in other MMBA events during the year.
- D. Membership organizations will be charged a fee to participate in Championships in order to offset Championships expenses as needed.

XII. Contest Rules

- a. The Executive Board reserves the right to establish rules and regulations necessary for the safety of performers and integrity of the competition.

XIII. Student Participation:

- A. All students that are regularly involved in their school band program, both public and private, in the state of Maryland are welcome to participate in MMBA events. If there is a student that is in need of accommodations covered under the Americans with Disabilities Act (ADA) or an Individual Education Plan (IEP) that has been developed by the school district in accordance with the Individuals with Disabilities Act (IDEA), directors are asked to notify MMBA two weeks prior to the event. We encourage student assistants whenever possible but will make accommodations as needed. It is our goal as an organization to make sure that every student receives the best experience that we are able to provide for them through the MMBA and its events.